

CENTRE COUNTY AIRPORT AUTHORITY

August 28, 2025

A RESOLUTION

**ADOPTING RULES REGARDING PUBLIC COMMENTS
AND RECORDING OF MEETINGS.**

WHEREAS, this Authority is a Pennsylvania municipality authority that operates under laws governing open meetings, including the Pennsylvania Sunshine Act, 65 Pa. C.S. §§ 701-716 (the “Sunshine Act”); and

WHEREAS, in accordance with the Sunshine Act, this Authority desires to adopt certain rules regarding public comments and the general conduct of meetings;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Centre County Airport Authority as follows:

1. Scope of Public Comment. The scope of public comment at any meeting of the Board of Directors (the “Board”) of the Authority shall be limited to matters of concern, official action, or deliberations which are or may come before the Board.
2. Procedures for Accepting Public Comment. The Board will give individuals the right to provide public comment on issues that are or may come before the Board at times set forth in the meeting agenda for such purpose. In addition to any designated public comment period, during the course of each meeting, individuals may also be recognized at the discretion of the Board

chair or vice-chair (the “presiding officer”) in order to provide comments or information which may be helpful to the Board in any of its deliberations. The presiding officer may request that any individual addressing the Board state their full name and address for the minutes.

3. Time Limits. Each person to address the Board during a public comment session shall be provided a maximum of five minutes to speak. In certain circumstances, including if a large crowd wants to speak, a time of fewer than five minutes may be utilized due to a desire to accommodate as many individuals during public comment as time allows. In such event, the presiding officer shall indicate the limit at the beginning of the public comment portion of the meeting, and such limit shall be uniformly enforced during the meeting. In no case shall a time limit of fewer than two minutes be designated. On any given subject, no more than one public speaking opportunity will be afforded to any speaker. Time cannot be yielded to another speaker.

4. Written Comments. There is no limitation on the submission of written comments, which may be used as a substitute for speaking at a Board meeting. Written comments can be submitted to the Board before, during, or after any public meeting. In the event that an individual desires to provide written comments to the Board prior to a public meeting, such written comments must be received by the Board or Executive Director in hard copy or electronically no later than 3:00 p.m., prevailing time, the day of the meeting.

5. Conduct and Protocol. All public comments shall be directed to the Board. The speaker shall not address any other person in the room unless in response to a direct question permitted by the presiding officer. The public and members of the Board must always demonstrate mutual respect and decorum. No person shall engage in argument, nor are members of the public to speak out from their seats outside of public comment period. Any individual engaging in any

such conduct shall be called out of order. Comments that are obscene, profane, or threatening shall not be permitted.

6. Use of Recording Devices. Recording devices, including tape recorders, video cameras, television cameras, microphones, cameras, wireless telephones, and other similar mechanical, electric, or electronic devices shall generally be permitted at Board meetings. However, no recording devices that produce sounds or lighting shall be permitted. Further, no recording devices shall be permitted prior to the commencement of a public meeting, following the adjournment of a public meeting, during a recess of a public meeting, during a conference (as defined by the Sunshine Act), or during an executive session. Recording devices shall be positioned only in the location designated by the Board, if any, which designation shall provide reasonable access to record the proceedings, without distracting or blocking the view of the audience or the Board. Movement about the room while a meeting is in progress may be distracting and disruptive to the audience and to meeting participants. The presiding officer may request that distracting behavior be discontinued. No recording devices may be operated while concealed. Recording devices should not be used to record private conversations between audience members or officials who are engaging in private discussions that may occur before or after a public meeting.

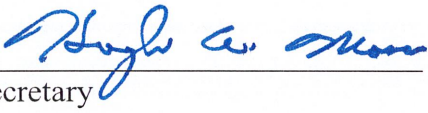
7. Compliance with Law. This Resolution is intended to comply with all applicable laws, including the Sunshine Act. If any portion conflicts with relevant law, then that provision shall be stricken, and relevant law shall prevail.

8. Repealer. All resolutions or parts of resolutions, insofar as the same shall be inconsistent herewith, shall be and the same expressly are repealed.

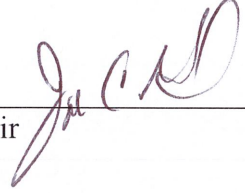
9. Effective Date. This Resolution shall become effective upon enactment or as otherwise provided by law.

IT IS HEREBY RESOLVED this 28th day of August, 2025.

ATTEST:


Secretary

CENTRE COUNTY AIRPORT AUTHORITY:


Chair