

Centre County Airport Authority
Meeting Minutes, January 9, 2020

The meeting was convened at 4:02 PM by Jason McMurtrie

The Board members welcomed Mr. George Downbrough representing Patton Township and Mr. Larry Lingle representing Benner Township. George replaces Dan Trevino and Larry replaces Jim Swartzell.

Attending: C. Aiken, G. Downsborough, R. Filippelli, R. Finley, C. Groshel, D. Johnson, L. Lingle

Absent: D. Dix, B. Pincus

Additional Attendees: Jason McMurtrie, Terminal Manager; Bryan Rodgers, Director, University Park Airport/PSU; Mr. Skip Webster, Marketing Consultant.

Election of Officers for 2020: Jason McMurtrie called for nominations for the position of Chairman.

*Motion nominating Chris Groshel as Chairman by D. Johnson; Second, R. Filippelli; **Approved.***

*Motion nominating D. Johnson as Vice Chairman by C. Groshel; Second, R. Filippelli; **Approved.***

*Motion nominating R. Finley as Secretary by D. Johnson; Second, C. Groshel; **Approved.***

*Motion nominating C. Aiken as Treasurer by C. Groshel; Second, Johnson; **Approved.***

Public comments: None.

Approval of the minutes of the previous meeting: *Motion to approve the minutes from the meeting of December 5, 2019, R. Filippelli; Second, D. Johnson; **Approved.***

Treasurer's Report: C. Groshel and J. McMurtrie briefly reviewed the financial reports for November 2019 noting no unusual or unexpected transactions. A full discussion of the December monthly financial report and the 2019 year-end financial status will occur at the CCAA Board meeting scheduled for January 30, 2020.

*Motion to accept the abbreviated financial reports, C. Aiken; Second D. Johnson; **Accepted.***

Director's Report: J. McMurtrie briefly reviewed the enplanement report noting that enplanements are up 21.5% for the year as of November. Final numbers and percentages will be available for the Meeting on January 30, 2020. Rental car activity and parking activity are similarly "up", following enplanements.

PSU Airport Operations: Bryan Rodgers reported nothing new since last report. Ongoing issue of deicing fluid disposal was discussed and is expected to resolve in near future.

Continuing Business: Mr. Skip Webster, Marketing consultant for CCAA advised the Board that a presentation on the Digital Marketing Campaign will be held for interested CCAA Board members on January 14, 2020 at 4:00PM in the Terminal.

J. McMurtrie reported that the contracts with Uber and Lyft are executed and are effective as of January 1, 2020 and include defined staging area on Authority property and a fee per pick-up payable to CCAA monthly.

A brief discussion occurred regarding the various options and related benefits of the recently completed Terminal Building expansion feasibility study.

*Motion, To apply for a Capital Improvement Plan Grant through the FAA's Airport Improvement Program for a comprehensive update of the CCAA's Terminal Area Master Plan of 2005, R. Finley; Second, R. Filippelli; **Approved.***

New Business: The Board was advised that John Papazoglou has asked to visit with the full Board at the January 30, 2020 meeting. He will be welcomed.

Adjournment: *Motion to adjourn the meeting of January 9, 2020, D. Johnson; Second C. Aiken; **Approved at 6:00PM.***