

**STATE COLLEGE REGIONAL AIRPORT/CENTRE COUNTY AIRPORT AUTHORITY  
AUTHORITY BOARD MEETING**

**July 24<sup>th</sup>, 2025 – 7 PM**

**Terminal Conference Room and via Zoom**

**Agenda**

|                                                                                                                                                                       | <b>Facilitator</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>1. Call to Order/Roll Call</b>                                                                                                                                     | <b>C. Groshel</b>  |
| <b>2. Guests/Special Recognition</b>                                                                                                                                  | <b>C. Groshel</b>  |
| 2.1 Thank you to Authority Solicitor Tracey Benson for his years of service to the CCAA                                                                               |                    |
| <b>3. Public Comment</b>                                                                                                                                              | <b>C. Groshel</b>  |
| <b>4. Approval of June 27<sup>th</sup> 2025 Authority Meeting Minutes</b>                                                                                             | <b>H. Mose</b>     |
| 4.1 The draft meeting minutes will be presented at the August 28 <sup>th</sup> Meeting                                                                                |                    |
| <b>5. Treasurer's Report – June 2025 Financials</b>                                                                                                                   | <b>G. Hanscom</b>  |
| 5.1 (Action) Statement of Revenues and Expenses                                                                                                                       |                    |
| 5.2 (Action) Schedule of Budget Annual vs. Actual YTD                                                                                                                 |                    |
| 5.3 (Action) Statements of Assets, Liabilities & Equity                                                                                                               |                    |
| 5.4 (Action) Statement of Cash Flows YTD                                                                                                                              |                    |
| <b>6. State College Regional Airport/PSU Director Report</b>                                                                                                          | <b>B. Rodgers</b>  |
| 6.1 SCE PSU Director Report July 2025                                                                                                                                 |                    |
| <b>7. State College Regional Airport/CCAA Interim Executive Director Report</b>                                                                                       | <b>R. Stewart</b>  |
| 7.1 Enplanement Report – June                                                                                                                                         |                    |
| 7.2 Parking Management Report – June                                                                                                                                  |                    |
| 7.3 Weekly Reports/Project updates                                                                                                                                    |                    |
| 7.4 IT/Social Media Report, June                                                                                                                                      | <b>T. Seid</b>     |
| 7.5 Marketing Report, June – Marlin Group                                                                                                                             |                    |
| <b>8. Airport Governance/Organization Task Force (AGOTF)</b>                                                                                                          | <b>D. Gray</b>     |
| <b>9. Airport Outreach &amp; Development (AOD) Committee</b>                                                                                                          | <b>C. Groshel</b>  |
| <b>10. Passenger Boarding Bridges (PBB) Committee</b>                                                                                                                 | <b>G. Khoury</b>   |
| <b>11. Human Resources (HR) Committee</b>                                                                                                                             | <b>H. Mose</b>     |
| <b>12. Current and Old Business</b>                                                                                                                                   |                    |
| 12.1 Stormwater Basin Repair project, Michael Pratt/Keller Engineering                                                                                                | <b>R. Stewart</b>  |
| 12.2 List of Committees/Members of Each Committee (handed out)                                                                                                        | <b>C. Groshel</b>  |
| 12.3 Letter to John Elnitski re: Using the Authority's COSTARS Account                                                                                                |                    |
| <b>13. New Business</b>                                                                                                                                               | <b>C. Groshel</b>  |
| 13.1 (Action) Consider adding Catchment Area Leak Study to Volaire Aviation Consulting's Scope of Work related to the Small Communities Air Service Development Grant |                    |
| 13.2 RFP for Real Estate Brokerage Services – list undeveloped CCAA land parcels for lease                                                                            |                    |
| 13.3 RFP for a website refresh and access efficiencies                                                                                                                |                    |
| 13.4 Draft Public Comment Policy                                                                                                                                      |                    |
| <b>14. Reports/Comments from Authority Members</b>                                                                                                                    | <b>C. Groshel</b>  |
| <b>15. Executive Session</b> (action if Executive Session deemed necessary)                                                                                           | <b>C. Groshel</b>  |
| <b>16. Adjournment</b> (action)                                                                                                                                       | <b>C. Groshel</b>  |
| <b>17. Next SCE/CCAA Meeting</b>                                                                                                                                      |                    |
| • August 28 <sup>th</sup>                                                                                                                                             |                    |