

CENTRE COUNTY AIRPORT AUTHORITY

**AUTHORITY BOARD MEETING**

February 26, 2026 – 5:00 PM

Terminal Conference Room and via Zoom

**Meeting Minutes**

**1. In attendance “X”**

<b>Authority Board Members</b>		<b>Appointed/Staff</b>	
Mr. Gray, Centre County (via zoom)	X	Mr. Gaines, Solicitor	X
Mr. Groshel, State College Borough, Chair	X	Mr. Rodgers, Director, SCE/PSU	X
Mr. Hanscom, Benner Township, Treasurer	X	Mr. Seid, IT-Marketing, CCAA	
Mr. Johnson, Bellefonte Borough, Vice-Chair (via zoom)	X	Mr. McMurtrie, Terminal Manager, CCAA	X
Mr. Khoury, Centre County	X	Mr. Stewart, Interim Executive Director, CCAA	X
Mr. Mose, State College Borough, Secretary	X		
Ms. Powell, Centre County	X		
Mr. Steudler, Patton Township	X		
Mr. Uhler, Bellefonte Borough	X		
<b>Guests</b>			
Josh Moyer Eric Johnson Jim Meyer Jackson Sharpless			

**2. Call to Order, Roll Call**

- The meeting was called to order at 5:05 PM by Mr. Groshel.
- Roll call was taken.

**3. Guests/Welcome**

**4. Public Comment/Written Correspondence**

None

**5. Executive Session – Real Estate, Personnel Matters**

The Authority board went into Executive Session at 5:07

After the Executive Session concluded at 5:23 pm, Mr. Groshel asked for a [motion to amend the agenda to move New Business to Item # 3](#). Mr. Uhler made the motion, Mr. Steudler seconded the motion. [Vote was unanimous](#)

**6. New Business**

[Mr. Uhler made a motion to approve the transaction sheet as provided in the packet between the Authority and Penn State](#). Mr. Hanscom seconded the motion. [Motion carried by unanimous consent.](#)

### **Treasurer's Report**

Mr. Hanscom provided a financial update looking at the January numbers and comparing to the budget. He mentioned revenue was down slightly due primarily to car rentals, the weather, and the FAA shutdown. In regard to the expense side, Mr. Hanscom specifically referenced the payroll accounts; HR Services account; HVAC Maintenance account; and Employee Benefits account. He also informed the Authority of the overage of approximately \$80K to the bid price for the sinkhole change-orders. Overall, he provided a slightly favorable opinion of the current state of the report. There were no questions for Mr. Hanscom.

### **Airport Director's Report**

Mr. Rodgers provided the following update to the Authority. As of January 2026, the airport was down in most categories as compared to 2025. The airport gained one tenant (TBM). The airport operations had a few large expenses seven months into the new FY. Mr. Rodgers thanks Mr. Uhler and Mr. Steudler for their assistance in the virtual interviews for selecting the firm to work on the Master Plan. The firm that was selected is Mead & Hunt. It was mentioned the Master Plan completion timeline is approximately 18 months. Also, it was mentioned that an after-incident review meeting was held on February 18, 2026 with all relevant stakeholders. There will be future meeting scheduled to follow-up on some action items that came out of the meeting.

### **Committee Reports**

#### **7. Airport Governance/Organization Task Force**

Mr. Gray thanked those involved in the organization task force and mentioned there was a lot of work done and there will be many more full days ahead working with Penn State staff.

#### **8. Airport Outreach & Development Committee**

Mr. Mose requested the members of the Authority to refer to the pages included in the packet under Airport Outreach & Development for a more detailed description of activity. In summary, he mentioned there was information related to the following: Community connections; Marketing/Communication/Social Media, Government relations activity; Ground Transportation; and airport sustainability.

#### **9. Passenger Boarding Bridge (PBB) Committee**

No Report

#### **10. Facilities Committee Report**

Mr. Johnson discussed the Café lease stating that it has been extended to June 30<sup>th</sup>. Mr. Johnson thanked the employees for their outstanding effort in removing snow. He also mentioned the next scheduled meeting will be the 3<sup>rd</sup> Friday of the month.

#### **11. Human Resources (HR) Committee**

Mr. Mose mentioned the HR Committee had not met. However, there was work completed on transitioning the three contracted employees over to -in-house staff. Mr. Mose also mentioned there are a number of items in the works such as the employee handbook, job descriptions, etc.

#### **12. Current and Old Business**

Mr. Groshel stated that numerous Real Estate Executive Sessions were held over the past few meetings and that many of the meetings it can now be stated involved the transition from Penn State to the Authority.

#### **13. New Business**

Mr. Gaines mentioned they have prepared a resolution regarding a policy that will establish financial limitations on the Executive Director where he may spend up to \$5K for supplies, etc. He did not bring the policy to this evening's meeting due to the other agenda items. He mentioned he will include it for one of the next regularly scheduled meetings.

#### **14. Comments – around the room**

Many members thanked all of those that worked on the consolidation efforts!!!

#### **15. Adjournment (action)**

Mr. Hanscom motioned to adjourn the meeting. Ms. Powell seconded the motion. The meeting was adjourned at 5:57 pm.

Respectfully submitted,  
Hugh Mose, Secretary