

6. Treasurer’s Report – December 2025 Financials

Mr. Hanscom provided a summary of the December financial reports. The Authority is close to budget when timing is taken into consideration. We are 6 months through the fiscal year and ahead on revenue. There was a third payroll in December.
[Mr. Hanscom made a motion to approve the Treasurer’s Report. Mr. Khoury seconded the motion. The motion was unanimously approved.](#)

7. SCRA PSU Director Report

Mr. Rodgers provided an overview of his report. Occupancy levels and fuel sales were mixed. He provided regional fuel prices and said we were comparable. The runway overlay project is 60% complete for the design phase. Lighting will be done in 2027 with resurfacing done in 2028 and 2029. The project is estimated to cost \$23.2 Million.

Master Plan update – Mr. Uhler and Mr. Steudler have been appointed to the Committee. They will be reviewing the three consulting service proposals received.

Fed Ex building – Mr. Groshel asked about what was happening with the Fed Ex building. Mr. Rodgers said there are rumors but they don’t have anything official from Fed Ex. They are on a month-to-month lease and only have to give 30 days’ notice if they are leaving. Bryan said the loss of Fed Ex will hurt the repair station bottom line as well.

Committee Reports

8. Airport Governance/Organization Task Force

No report

9. AOD Report

Mr. Mose stated the written report was in the packet and asked if there were any questions. There were none.

10. Passenger Boarding Bridge (PBB) Committee

Mr. Khoury stated that the grant application has been submitted and federal legislators have been contacted about Letters of Support.

11. Facilities Committee Report

Mr. Johnson is away. Mr. Stewart said he was working on the café lease renewal. The Republic parking operations will be brought in-house on February 1.

[Motion was made by Ms. Powell to add to the agenda a Memorandum of Understanding regarding State College Borough’s assistance with after-hour \(paying for parking\) calls. Mr. Steudler seconded the motion. The motion was unanimously approved.](#)

[Mr. Hanscom made a motion to approve the Memorandum of Understanding between CCAA and State College Borough, as presented. The motion was seconded by Mr. Gray. The motion was unanimously approved.](#)

12. Human Resources (HR) Committee

Mr. Mose stated that his report is in the packet. At the January 8th meeting, the compensation package for the Republic parking employees coming over to the Authority was approved.

13. Current and Old Business

Mr. Groshel stated that an Executive Session for real estate matters was held on December 22nd and another one will be held at the conclusion of the meeting.

Mr. Steudler gave a brief update on the Master Plan project.

The café lease and RFP is being updated. A draft will be given to the Facilities Committee.

14. New Business

Policy that governs Executive Director spending limits – Solicitor Gaines will develop a draft policy.

15. Comments – around the room

Mr. Mose mentioned that he is working on the Executive Director review.

Mr. Gray asked for the return of the enplanement report to the agenda packet.

16. Adjournment (action)

Mr. Gray motioned to adjourn the meeting. Mr. Steudler seconded the motion. The meeting was adjourned at 7:47 pm.

Respectfully submitted,
Hugh Mose, Secretary